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**WILLITS CITY COUNCIL  
MINUTES – SPECIAL MEETING  
THURSDAY, MAY 26, 2022**

Mayor Rodriguez called a special meeting of the City Council to order at 6:30 p.m., via teleconference/video conference. The meeting was preceded by the pledge to the flag.

**Roll Call:** Councilmembers Gerardo Gonzalez, Larry Stranske, Madge Strong and Mayor Saprina Rodriguez were present.

Also present were staff members: Brian Bender City Manager; Cathy Moorhead, Assistant City Manager; Manuel Orozco; Finance Director, Jim Lance, City Attorney; Dusty Duley, Community Development Director; Scott Herman, Public Works Director; Fabian Lizarraga, Police Chief; and Delores Pedersen, City Clerk.

Due to the provisions of the Governor's Executive Orders N-25-20 Orders which suspend certain requirements of the Brown Act, and the Order of the Health Officer of the County of Mendocino to shelter in place to minimize the spread of COVID-19, the City Council will be participating by teleconference or videoconference in the special meeting of September 29, 2021.

**2. PRESENTATION OF A PROCLAMATION RECOGNIZING DR. JOHN GLYER UPON HIS RETIREMENT.**

Mayor Rodriguez read the proclamation for the record and presented it to Dr. Glycer.

**Public Comment(s):**

Dr. Glycer and his son Justin both thanked the Council for the recognition.

**3. APPROVAL OF CITY COUNCIL MINUTES OF MAY 11, 2022**

**Public Comment(s):** None presented.

**Moved by Stranske /Second by Gonzalez and carried unanimously (4/0, Kanne absent) to approve City Council Minutes of May 11, 2022.**

**4. ADOPT A RESOLUTION CREATING A PUBLIC ART AND DONATION POLICY FOR THE CITY OF WILLITS.**

**Presenting Staff Member:** City Manager Bender

City Attorney Lance asked if the title should read Public Art Loan and Donation Policy for City of Willits. City Manager Bender agreed and said it would be updated.

**Public Comment(s):** None presented.

Moved by Gonzalez/Second by Strong and carried (4/0, Kanne absent) to adopt Resolution (No. 2022-34) Creating the City of Willits Public Art Loan and Donation Policy.

5. ADOPT A RESOLUTION AFFIRMING SUPPORT OF THE MENDOCINO COUNTY MUSEUM AND RECOMMENDING THE COUNTY BOARD OF SUPERVISORS TO ALLOCATE SUFFICIENT FUNDING IN FISCAL YEAR 2022-2023 TO MAINTAIN THE MUSEUM'S FULL EXTENT OF SERVICES.

Presenting Staff Member: City Manager Bender

Public Comment(s): None presented.

Moved by Stranske/Second by Strong and carried unanimously (4/0 Kanne absent) to Adopt a Resolution (No. 2022-35) of the City Council of the City of Willits Affirming their Support of the Mendocino County Museum and Recommending the County Board of Supervisors to Allocate Sufficient Funding in Fiscal Year 2022-2023 Maintain the Museum's Full Extent of Services.

6. DISCUSSION AND POSSIBLE ACTION ADOPTING A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH TROUT UNLIMITED ESTABLISHING THE FRAMEWORK FOR A PILOT STUDY TO DETERMINE THE BENEFIT OF A PROPOSED FLOW RELEASE FROM MORRIS RESERVOIR TO DAVIS CREEK FOR THE NATIVE ANADROMOUS FISH.

Presenting Staff Member: Public Works Director Herman

Public Works Director introduced Matthew Clifford. Mr. Clifford gave a description of the Memorandum of Understanding as well as answered questions from the Councilmembers and the public.

Matter tabled for a future Council Meeting

Public Comment(s): None presented.

~~Moved by \_\_\_\_\_/Second by \_\_\_\_\_ and carried unanimously (1/ \_\_\_\_\_ absent/abstain) Adopt Resolution (No. \_\_\_\_\_) to adopt Approving a Memorandum of Understanding Between the City of Willits and Trout Unlimited to Establish the Framework for a Pilot Study to determine the Benefit of Releasing Additional Flows from Morris Reservoir to Improve the Fishery of Davis Creek.~~

7. Discussion and possible action adopting a Resolution establishing the City's 2022-23 Project List for the Local Streets and Roads Program (SB1) Funding Requirements.

Presenting staff member: Project Manager Trincade-Slater

Item pulled to be presented at a future Regular City Council Meeting as required.

Public Comment(s): None presented.

8. ADOPT A RESOLUTION APPROVING THE ADDITION OF 1.0 FTE STAFF WITH THE TITLE OF ACCOUNTANT IN THE FINANCE DEPARTMENT TO PERFORM THE DUTIES OF PAYROLL FOR CITY STAFF.

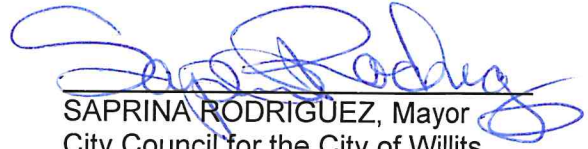
Presenting staff member: Finance Director Orozco.

Public Comment(s): None presented.

Moved by Gonzalez/Second by Stranske and carried unanimously (4/0 Kanne absent) to Adopt a Resolution (No. 2022-36) approving the addition of 1.0 FTE staff with the title of Accountant in the Finance Department to perform the duties of Payroll for City staff.

9. ADJOURNMENT

Mayor Rodriguez declared the meeting adjourned at 7:40 p.m.

  
SAPRINA RODRIGUEZ, Mayor  
City Council for the City of Willits

ATTEST:

  
DELORES PEDERSEN  
City Clerk

