



**RATES & FEES SCHEDULE**  
**2017-2018 FISCAL YEAR**

CITY OF WILLITS  
RATES AND FEES SCHEDULE  
FISCAL YEAR 2017/18

GENERAL FUND	FY 17/18
<b>CITY ADMINISTRATION</b>	
Miscellaneous Office Fees - all departments	
Copy Fee/paper/Letter or Legal size - per page	\$ 0.25
Copy of Final City Budget	\$ 25.00
Returned Check Charge/plus bank fee	\$ 25.00
Credit Card Convenience Fee	
Up to \$50	per transaction \$ 1.50
\$51 - \$100	per transaction \$ 3.00
\$101 - \$150	per transaction \$ 4.50
\$151 - \$200	per transaction \$ 6.00
> \$200	per transaction 3%
Plotted Copies/per sheet	
18" X 26"	\$ 4.50
24" X 36"	\$ 5.00
36" X 48"	\$ 6.00
Electronic Records	
Copies of electronic records on CD - per disk over the counter	\$ 10.00
Copies of electronic records on CD - per disk by mail	\$ 11.00
DVD - Copy of Council Meeting	\$ 15.00
Penalty Assessment	
Charge on past due balances of all delinquent accounts	per month 2%
Witness Fees:	
City personnel to appear in court as a witness on behalf of the City	per hour \$ 75.00
Preparation of Agreements and Documents	
Per hour by City Attorney	\$ 200.00
<b>POLICE SERVICE FEES</b>	
Copies of Reports (§6257.5 Government Code)	per report \$ 5.00
Copies of Traffic Collision Report (§6257.5 Government Code)	per report \$ 10.00
Loss Verification Report (Section #6257.5 Government Code)	per report \$ 5.00
Fingerprints - Card only (§11122 Penal Code)	up to two cards \$ 20.00
Live Scan Fingerprinting	\$ 30.00
Copies of Photos - CD Format (§6357.5 Government Code) - Over the Counter	each \$ 10.00
Copies of Photos - CD Format (§6357.5 Government Code) - Via U.S. Mail	each \$ 11.00
Copies of documents provided as a response to a Public Records Act Request	per page \$ 0.25
Second Hand Dealer Permit	
Initial Application Fee	\$ 125.00
Annual Renewal Fee	\$ 100.00
Card Dealer Permit	\$ 27.00
Processing Fee	\$ 10.00
Clearance Letter/each	\$ 10.00
Towing Fee/per vehicle towed-stored	\$ 65.00

CITY OF WILLITS  
RATES AND FEES SCHEDULE  
FISCAL YEAR 2017/18

GENERAL FUND	FY 17/18
<b>POLICE SERVICE FEES (CONTINUED)</b>	
Parking Citations:	
Parking in marked Disabled Zone (Properly Posted)	\$ 250.00
All other parking citations	\$ 45.00
Administration Fee, Proof of Correction (when cited by other agency)	\$ 10.00
Vehicle Abandonment	\$ 100.00
Additional processing costs (DMV action etc.) when parking violation penalties are not paid within the 21 day time period specified on the citation.	\$ 20.00
Vehicle storage fee at Willits Police Department/per day (suspect/arrestee vehicle)	\$ 25.00
Administrative Fee for return of repossessed vehicles (State pass-through fee per §41612 Govt. Code)	\$ 15.00
<b>MUNICIPAL CODE TRAFFIC VIOLATIONS</b>	
WMC 10.32.020 A	\$ 45.00
WMC 10.32.030 A/B	\$ 45.00
WMC 10.32.050	\$ 45.00
WMC 10.32.060	\$ 45.00
WMC 10.32.070	\$ 45.00
WMC 10.32.090	\$ 45.00
WMC 10.32.100	\$ 45.00
WMC 10.32.110	\$ 45.00
WMC 10.32.120	\$ 45.00
WMC 10.32.130	\$ 45.00
WMC 10.32.140	\$ 45.00
WMC 10.32.150	\$ 45.00
WMC 10.32.170	\$ 45.00
WMC 10.72.180	\$ 45.00
Basic Penalty for WMC violations not listed above	\$ 45.00

CITY OF WILLITS  
RATES AND FEES SCHEDULE  
FISCAL YEAR 2017/18

GENERAL FUND	FY 17/18
<b>PUBLIC WORKS DEPARTMENT</b>	
Standard Permit Fees	
Sidewalk, Curb, or Gutter Construction - Residential	per parcel \$ 150.00
Sidewalk, Curb, or Gutter Construction - Commercial	per parcel \$ 250.00
Residential Driveway Approach	per approach/per parcel \$ 150.00
Commercial Driveway/Road/ Approach	per approach/per parcel \$ 250.00
Excavation Permit - 50 feet or less	\$ 250.00
Excavation Permit - 51 to 100 feet	\$ 400.00
Excavation over 100 feet (50 to 100 feet fee + \$ .75 Per Lineal Foot over 100)	\$ 0.75
Pavement Patch	\$ 100.00
Sidewalk Patch	\$ 50.00
Utility Company New Construction	\$ 250.00
Tree Maintenance Permit	per job \$ 120.00
Road Closure - Construction or Other	\$ 200.00
Road Closure - Event	\$ 150.00
Sidewalk Closure - Event	\$ 100.00
Miscellaneous Permit - To be determined by City Engineer	\$ 150.00
Sign F (this does not include major excavation, additional fees will apply if construction and or closure is needed for installation)	\$ 50.00
Annual Permit Fees	
Utility Company Annual Permit	\$ 400.00
Vegetation Management Annual Permit	\$ 250.00
Miscellaneous Annual Permit	\$ 250.00
(Staff will assess other requests for annual permit and issue on an as-needed basis)	
Sidewalk Dining Permit	\$ 150.00
Administrative Review Fees	
Application Initiation Fee	\$ 75.00
Due at Time of Application Submission (applied towards entire fee once permit is issued)	
Planning Review (inclusive of special studies and environmental reviews)	\$ 100.00
City Attorney Review	\$ 200.00
Design Work by City Engineer	per hour \$ 150.00
Engineering Review and/or Plan Check	per hour \$ 150.00
Engineering Inspection Fee	per hour \$ 70.00
Permit Administration Fee	\$ 25.00
<b><i>Starting Work without an approved permit - Double Applicable Permit Fee</i></b>	

CITY OF WILLITS  
RATES AND FEES SCHEDULE  
FISCAL YEAR 2017/18

GENERAL FUND	FY 17/18
<b>COMMUNITY DEVELOPMENT DEPARTMENT</b>	
General Plan Amendment	<i>cost recovery</i>
General Plan Amendment - Deposit	\$ 1,000.00
Zone Change	<i>cost recovery</i>
Zone Change - Deposit	\$ 1,000.00
Zoning Text Amendment	<i>cost recovery</i>
Zoning Text Amendment - Deposit	\$ 1,000.00
Zoning Letter	\$ 50.00
Use Permit	
Categorical Exemption	\$ 200.00
Engineering Review Fee	\$ 200.00
Negative Declaration	\$ 600.00
Engineering Review Fee	\$ 400.00
Use Permit Renewal/Modification	\$ 200.00
Engineering Review Fee	\$ 200.00
Planned Unit Development	\$ 500.00
Engineering Review Fee	\$ 600.00
Annexation	
Initial Fee	<i>cost recovery</i>
Initial Fee - Deposit	\$ 1,000.00
Additional Fee per Acre	\$ 25.00
Review of Annexation Petition by City Attorney	per hour \$ 200.00
Engineering Review Fee	\$ 600.00
Home Occupation Permit	\$ 50.00
Family Day Care Home Permit	\$ 75.00
Zoning Permit	\$ 50.00
Variance	\$ 500.00
Development Agreement	\$ 1,000.00
Plus annual review fee established in agreement	
Review of Development Agreement by City Attorney	per hour \$ 200.00
Engineering Review Fee	\$ 200.00
Development Agreement Modification	\$ 500.00
Review of Modification by City Attorney	per hour \$ 200.00
Special Planning Commission Meeting	
Initial Fee	\$ 500.00
Additional Fee	per hour \$ 50.00
Review of Use Permit Conditions by City Attorney	per hour \$ 200.00
Preparation of Density Bonus Agreement by City Attorney	per hour \$ 200.00
Sign Permit	\$ 50.00
Floodplain Development Permit	\$ 100.00
Engineering Review Fee	\$ 200.00

CITY OF WILLITS  
RATES AND FEES SCHEDULE  
FISCAL YEAR 2017/18

GENERAL FUND	FY 17/18
<b>COMMUNITY DEVELOPMENT DEPARTMENT (CONTINUED)</b>	
Site Plan Review:	
Minor Review (1 unit residential)	\$ 100.00
2 to 4 Units Residential, Commercial, Office or Industrial <2,000 sq. feet	\$ 200.00
Engineering Review Fee	\$ 600.00
Major Review	
5 or More Units Residential, Commercial, Office or Industrial >2,000 sq. feet	\$ 400.00
Engineering Review Fee	\$ 800.00
Environmental Review	
Environmental Assessment	\$ 100.00
EIR Administration	per hour \$ 45.00
Review of Draft & Final EIR by City Attorney	per hour \$ 200.00
Subdivision Improvements	
Tentative Parcel Map, 2 to 5 parcels, initial fee	\$ 350.00
Additional Fee per Parcel	\$ 50.00
Engineering Review Fee	\$ 300.00
Final Parcel Map, 2 to 5 parcels, initial fee	\$ 150.00
Engineering Review Fee	\$ 300.00
Additional Engineering Review Fee per Parcel	\$ 50.00
Tentative Subdivision Map (more than 5 parcels)	cost recovery
Tentative Subdivision Map (more than 5 parcels) - Deposit	\$1,000
Engineering Review Fee	\$ 600.00
Final Subdivision Map (more than 5 parcels)	cost recovery
Final Subdivision Map (more than 5 parcels) - Deposit	\$1,000
Additional Fee per Parcel	\$ 50.00
Engineering Review Fee	\$ 500.00
Additional Engineering Review Fee per Parcel	\$ 50.00
Review of Subdivision Map by City Attorney	per hour \$ 200.00
Reversion to Acreage	\$ 400.00
Engineering Review Fee	\$ 300.00
Boundary Line Adjustment	\$ 150.00
Engineering Review Fee	\$ 300.00
Certificate of Compliance, initial fee	\$ 150.00
Additional Fee per each parcel additionally recognized	\$ 100.00
Engineering Review Fee	\$ 100.00
Extension of Time	\$ 100.00
Appeal to Planning Commission	\$ 200.00
Appeal to City Council	\$ 200.00

CITY OF WILLITS  
RATES AND FEES SCHEDULE  
FISCAL YEAR 2017/18

GENERAL FUND	FY 17/18
<b>COMMUNITY DEVELOPMENT DEPARTMENT (CONTINUED)</b>	
Copies of Community Development Department Documents:	
General Plan	\$ 15.00
Zoning Ordinance	\$ 15.00
Housing Element	\$ 10.00
Bicycle and Pedestrian Specific Plan	\$ 10.00
Baechtel Road - Railroad Ave Community Design Study	\$ 5.00
Note 1: For any planning application that must be referred to the Northwest Information Center at Sonoma State University for a review of historical or archaeological resources, a fee of \$75.00 made payable to Sonoma State University will be required.	
Note 2: Unless a fee waiver is granted by the Department of Fish & Wildlife, any planning application approved by the Planning Commission will require the payment of a Fish & Wildlife fee as follows:	
Negative Declaration & Mitigated Negative Declaration Fee	\$ 2,216.25
EIR Fee	\$ 3,078.25
County Clerk Processing fee	\$ 50.00
Note 3: A 10% Discount will be given for any Planning and Building permit application made by an independent locally owned business, within the 94590 zip code area, and for any permit application made to facilitate qualified Low & Moderate Income Housing.	
Building Fees	
Permits - Pursuant to 1997 Uniform Administrative Code - Tables 3-A through 3-H	
CA State Building Standards Fee/Per every \$100,000 building (Valuation as determined by the City of Willits Building Official)	\$ 4.00
Plan Check Fee/65% of Building Permit Cost per 1997 Uniform Building Code	65%
General Plan Maintenance Fee - .14% X the job value used for the building permit fee	.14%
<b><i>Cost Recovery: Major applications are processed as cost recovery applications. The applicant is responsible for paying the staff time and materials associated with processing a cost recovery application. At the time the application is made, the applicant pays a deposit of \$1,000. Staff tracks their time against the deposit. If 75% of the deposit is used, staff will request an additional deposit based on an estimate of the cost involved to complete the processing of the application. In the event all of the deposit is not used, the remaining funds will be refunded once the project has been completed.</i></b>	
<b><i>Costs for staff time will be based on fully-loaded hourly rates. Costs of consultants are based on the City's actual costs incurred in accordance with professional service agreements for said services.</i></b>	

CITY OF WILLITS  
RATES AND FEES SCHEDULE  
FISCAL YEAR 2017/18

GENERAL FUND			FY 17/18
<b>CITY FACILITIES</b>			
Community Center Hall			
Basic Use Fee	per day	\$	275.00
Use Fee with alcohol	per day	\$	575.00
Community Center Hall Non-Profit			
4 hours or less		\$	75.00
4 hours or less with alcohol		\$	100.00
All day rental (more than 4 hours)		\$	100.00
All day rental (more than 4 hours) with alcohol		\$	150.00
Mandatory Bar Deposit (Refundable) all renters	per day	\$	500.00
Cleaning & Damage Deposit (Refundable)	per day	\$	300.00
Cleaning & Damage Deposit (Refundable) with alcohol	per day	\$	500.00
Cleaning & Damage Deposit (Refundable)	per day	\$	50.00
Staff Member Cleanup after use of any City Facility/per hour		\$	50.00
Note: City facilities require Security that must be provided by the Renters for ALL events serving alcohol. The number of Security Guards will depend on the Security company. Security companies are City approved only.			
Note: Garbage service provided and paid for by the City			
<b>PARK FEES</b>			
Cleaning & Damage Deposit with alcohol (Refundable)	per day	\$	400.00
Staff Member Cleanup	per hour/per employee	\$	50.00
Ball Fields			
Tournaments & Special Events	per day/per field	\$	150.00
Cleaning & Damage Deposit (Refundable)	per day	\$	100.00
Cleaning & Damage Deposit with alcohol (Refundable)	per day	\$	400.00
Staff Member Cleanup	per hour/per employee	\$	50.00



CITY OF WILLITS  
RATES AND FEES SCHEDULE  
FISCAL YEAR 2017/18

GENERAL FUND	FY 17/18
<b>SWIMMING POOL FEES</b>	
Open Swim	
Adults	per day \$ 5.00
Children (12 and under)	per day \$ 5.00
Non-Profit Group Rate	per child \$ 3.00
Open Swim Pass/per 20 swims (Adults and Children)	\$ 80.00
Water Aerobics	
Adults	per lesson \$ 7.00
Seniors	per lesson \$ 6.00
Family	up to 4 persons \$ 20.00
Water Aerobics Swim Pass/per 20 swims (Adults and Children)	\$ 125.00
Adult Lap Swim (18 and over)	
	per session \$ 5.00
Lap Swim Pass/per 20 swims (Adults and Children)	\$ 80.00
Evening Family Swim	
Family of 4	N/A
Each additional family member	N/A
Facility Rentals - Hourly Rate	
Pool Parties	
2 Lifeguards (1 - 40 persons)	\$ 100.00
3 Lifeguards (41 - 90 persons)	\$ 110.00
4 Lifeguards (91 - 120 persons)	\$ 120.00
Out of Area Swim Team Rental	\$ 50.00
Swimming Lessons	
First Child/per two week session	\$ 50.00
Second Child	\$ 45.00
Third + each additional child/per child	\$ 40.00
Swimming Lessons - Preschool Group Rate/Per Two Week Session	
First Child	\$ 30.00
Each additional Child (same family)	\$ 25.00

CITY OF WILLITS  
RATES AND FEES SCHEDULE  
FISCAL YEAR 2017/18

<b>AIRPORT FUND</b>		FY 17/18
Hangar Rental	per month	\$ 198.00
Commercial Hanger Rent	per month	\$ 562.45
Land Lease Hanger Pads	per year	\$ 562.45
End Storage Lockers	per month	\$ 45.00
Tie Downs	per night	\$ 5.00
<b>Tie Downs</b>	per month	\$ 45.00
Auto Parking Fee	per month	\$ 26.00
Hanger Waiting List Deposit (Refundable)		\$ 100.00
<p>Note: All renters must provide proof of liability insurance in the amount of \$1,000,000            Coverages must include Liquor Liability, Premises, Bodily Injury, Broad Form            Property Damage, Products Liability, Personal Injury Liability, Fire Legal Liability</p>		
<b>SEWER FUND</b>		
Sewer Connection Fees/per EDU (Equivalent Domestic Unit)		\$ 7,840.00
<p>Note: LAFCO regulations restrict the provision of City services outside of the City limits.            Services may be provided only in special circumstances which do not conflict with            those regulations.</p>		
<b>Lateral Sewer Installation Charges</b>		
Deposit (Applied to cost determined by time and materials)		\$ 1,000.00
Inspection Fee		\$ 25.00
<b>Sewer Special Fees</b>		
Inspection/testing fee		\$ 25.00
Septage disposal	per load	\$ 40.00
Additional charge	per gallon	\$ 0.185
Septage disposal - trucks of 500 gallons or less	per load	\$ 20.00
Additional charge	per gallon	\$ 0.185
Leachate	per load	\$ 30.00
Additional charge	per gallon	\$ 0.04
Industrial	per load	\$ 30.00
Additional charge	per gallon	\$ 0.04
<b>Construction Storm water</b>	per load	\$ 30.00
Additional charge	per gallon	\$ 0.008
Groundwater cleanup/per 100 cubic feet (1 unit)		\$ 7.50
Fats, Oils, & Grease Discharge Permit	per year	\$ 60.00

CITY OF WILLITS  
RATES AND FEES SCHEDULE  
FISCAL YEAR 2017/18

SEWER FUND (Continued)	FY 17/18
Wastewater Discharge Permit	per year
One Time or 1- Year Permit	\$ 400.00
Ongoing or 5-Year Permit	\$ 500.00
Preparation of Mainline Extension and/or Reimbursement Agreement	
by City Attorney	per hour \$ 200.00
Annual Sewer Charges - Residential	
Within the City of Willits and Meadowbrook Manor	per EDU \$ 739.00
Annual Sewer Charges - Commercial and Industrial	
Annual Wastewater Flow	
Non-residential customers shall be billed based on wastewater flow. Wastewater flow for each fiscal year is defined to be total water use for the previous December through March ("winter water use") annualized and reduced by 10 percent to account for water which does not enter the wastewater system.	
Minimum Charge	
The minimum annual charge for each commercial/industrial wastewater account is the rate for a single EDU	
Miscellaneous Fees	
Returned Check Charge/plus bank fee	\$ 25.00
Late fee on direct billed Sewer charge/per month/after 30 days	10%
Credit Card Convenience Fee	
Up to \$50	per transaction \$ 1.50
\$51 - \$100	per transaction \$ 3.00
\$101 - \$150	per transaction \$ 4.50
\$151 - \$200	per transaction \$ 6.00
> \$200	per transaction 3%
Strength Factors	
All non-residential customers shall be charged based on the strength of their wastewater, as follows:	
<u>Low Strength</u> - Wastewater with strength characteristics, in terms of biochemical oxygen demand (BOD) and suspended solids (SS) of less than wastewater discharged by residential customers. Strength factor of 0.8 for rate calculation. Includes institutional, laundromats, carwashes and other low strength dischargers.	
<u>Domestic Strength</u> - Wastewater with strength characteristics, in terms of BOD and SS comparable to wastewater discharged by residential customers. Strength factor of 1.0 for rate calculation. Includes most customers such as retail, office, general, hospitals and convalescent homes, medical office, hotels and motels, and mobile home parks.	
<u>High Strength</u> - Wastewater with strength characteristics, in terms of BOD and SS of more than wastewater discharged by residential customers. Strength factor of 1.7 for rate calculation. Includes supermarkets, restaurants, bakeries and mortuaries.	

CITY OF WILLITS  
RATES AND FEES SCHEDULE  
FISCAL YEAR 2017/18

SEWER FUND (Continued)	FY 17/18
Rate Calculation	
An amount determined by applying the following rates to the annual wastewater flow for each commercial/industrial account:	
Low Strength/per hundred cubic feet (hcf)	\$ 6.93
Domestic Strength/per hcf	\$ 8.45
High Strength/per hcf	\$ 13.25
Annual Charges - Mixed Use, Non-Residential	
The annual charge for mixed use, non-residential customers on a single water meter shall be determined by estimating water use by each strength category and developing a blended strength factor for each account. That blended strength factor will then be applied to the domestic strength rate (residential) to determine the annual charge.	
Annual Charges - Commercial on Master Meter	
The annual charge for commercial customers served by a master meter, all of whom are within the same strength category as described above, shall be based upon winter water use, annualized, and applied to that strength category's rate, with the minimum charge per account (not occupant) of one EDU.	
Annual Charges - Multiple Parcels on One Meter with Non-Residential Uses	
The annual charge for a parcel served by multiple water meters shall be based upon the sum of winter water usage, annualized, of all meters serving said parcel and applied to the appropriate strength factor.	

CITY OF WILLITS  
RATES AND FEES SCHEDULE  
FISCAL YEAR 2017/18

WATER FUND		FY 17/18
Water Meter - Minimum Charges		Monthly
<u>Codes</u>	<u>Meter Size in Inches</u>	<u>Base Rate</u>
A	5/8"	\$ 26.46
B - C	3/4"	\$ 39.72
D - E	1"	\$ 66.60
F - G	1 1/2"	\$ 132.00
H - I	2"	\$ 211.20
J	3"	\$ 423.60
K	4"	\$ 595.20
L	6"	\$ 1,323.60
No water allowance is included with meter monthly base rate.		
Water Department will determine all meter installation locations.		
Water Usage Charges		<u>Per hcf</u>
Tier 1 0 to 3 hundred cubic feet (hcf)		\$ 3.78
Tier 2 4 to 10 hcf		\$ 6.96
Tier 3 11 to 19 hcf		\$ 9.36
Tier 4 20 hcf and greater		\$ 11.76
Non-Residential Quantity Charge/per hcf		\$ 7.20
Water Main Extension		\$ 1,000.00
Preparation of Mainline Extension Agreements or Amendments thereto		
Per hour by City Attorney		\$ 200.00
Private Fire Protection Service		
Charges per month		
<u>Meter Size</u>		<u>Flat Rate</u>
Up to 4"		\$ 24.00
6"		\$ 30.00
8"		\$ 40.00
10"		\$ 60.00
Unauthorized use will be charged at the non-residential quantity charge per hcf plus a \$100 fine.		
Water Service Deposits		
Homeowners		\$ 42.00
Renters		\$ 75.00
Small Businesses		\$ 75.00
Restaurants/Industrial		\$ 105.00
Backflow Device		
If State regulations require a cross connection device, the customer is responsible to purchase, install and maintain the approved backflow device.		
Annual Testing Fee for Accounts with Backflow Devices		\$ 36.00
Charged at \$3.00 per month		
Customer responsible for maintaining devices		
Meter Installation Deposit		\$ 1,000.00
Applied to actual meter installation cost (time and materials)		

CITY OF WILLITS  
RATES AND FEES SCHEDULE  
FISCAL YEAR 2017/18

WATER FUND	FY 17/18
Monthly Meter Maintenance Fee	\$ 10.00
For meters that have been installed at the customer's request, and not yet activated; and for meters that have been de-activated at the customer's request.	
All past due charges must be paid in full before re-activation of service	
No water service can be obtained until a building permit has been issued by the City	
Temporary Construction Meter (installed at fire hydrant)	
Installation fee - Plus time & materials for meter installation	\$ 150.00
Deposit (refundable)	\$ 1,000.00
Residential - 5/8" meter/per month	\$ 26.46
Plus water usage at Non-residential Quantity Charge/per hcf	\$ 7.20
All services to be installed by City staff or City's agent	
Maximum six months service	
Miscellaneous Fees	
Returned Check Charge/plus bank fee	\$ 25.00
Late Charge on Water Payment/after 30 days	10%
Credit Card Convenience Fees	
Up to \$50	per transaction \$ 1.50
\$51 - \$100	per transaction \$ 3.00
\$101 - \$150	per transaction \$ 4.50
\$151 - \$200	per transaction \$ 6.00
> \$200	per transaction 3%
Expiration of Application	\$ 25.00
Re-connection Fee	\$ 40.00
Emergency After-Hours Call Out	\$ 200.00
Holidays, weekends, and after 4:00 p.m. on weekdays	
Meter Test Deposit	\$ 75.00
Unauthorized Use of Fire Hydrant	\$ 500.00
Plus \$2.00 per 100 gallons used	
Reinstallation Fee for Meter Removed	\$ 100.00
Requires payment of new Water Service Deposit	
Reconnection of Meter off for over 1 year	\$ 100.00
Intentional Damage to City Locks (plus cost of parts and labor)	\$ 150.00
Misdemeanor - Maximum Fine	\$ 300.00
Downsize Meter Charge (plus time & materials)	\$ 100.00
Truck Fill Station Charges	
Permit Fee	per year \$ 200.00
Access Fee	per load \$ 30.00
Additional fee	per gallon \$ 0.015
Pin Number Change Fee	\$ 100.00
Key Deposit	\$ 100.00
Reprogram Charge for Non-payment	\$ 75.00

CITY OF WILLITS  
RATES AND FEES SCHEDULE  
FISCAL YEAR 2017/18

WATER FUND CONTINUED	FY 17/18
Water Service Connection Fees	
Capital Improvement Fees	
Single Family Residential - Inside City Limits	per EDU
Plus the actual cost of parts and labor	\$ 4,025.00
Single Family Residential - *Outside City Limits	per EDU
Plus the actual cost of parts and labor	\$ 7,025.00
Each Motel Room, Hotel Room, Campground Space, Laundry Room, Motel Room, Hotel Room, Campground Space, Laundry Room, Rec. Room, et Each	\$ 4,025.00
Commercial Units:	
5/8" Meter	\$ 4,025.00
1" Meter	\$ 6,525.00
1 1/2" Meter	\$ 7,025.00
2" Meter	\$ 9,025.00
3" Meter	\$ 13,025.00
4" Meter	\$ 21,025.00
6" Meter	\$ 29,025.00
*Note: LAFCO regulations restrict the provision of City services outside of the City limits.	
Services may be provided only in special circumstances which do not conflict with those regulations.	

CITY OF WILLITS  
RATES AND FEES SCHEDULE  
FISCAL YEAR 2017/18

Attachment "A"

**GENERAL FUND**

**CITY ADMINISTRATION**

**QUARTERLY BUSINESS LICENSE FEES**

GROSS RECEIPTS		RENTALS		CONTRACTORS	
AT LEAST	NOT MORE THAN	RETAIL SALES PROF. SERVICES REAL ESTATE	MANUFACTURES WHOLESALEERS	SUBCONTRACTORS	
\$	\$	\$	\$	\$	\$
-	4,999.00	15.00	15.00	15.00	15.00
5,000.00	9,999.00	20.00	15.00	15.00	15.00
10,000.00	14,999.00	25.00	16.00	16.00	16.00
15,000.00	24,999.00	40.00	16.00	16.00	16.00
25,000.00	49,999.00	65.00	17.00	17.00	17.00
50,000.00	74,999.00	76.00	17.00	17.00	17.00
75,000.00	99,999.00	96.00	19.00	19.00	19.00
100,000.00	124,999.00	116.00	20.00	20.00	20.00
125,000.00	149,999.00	141.00	20.00	20.00	20.00
150,000.00	199,999.00	167.00	24.00	25.00	25.00
200,000.00	249,999.00	192.00	28.00	32.00	32.00
250,000.00	299,999.00	224.00	38.00	41.00	41.00
300,000.00	349,999.00	239.00	42.00	48.00	48.00
350,000.00	399,999.00	256.00	47.00	56.00	56.00
400,000.00	449,999.00	271.00	50.00	65.00	65.00
450,000.00	499,999.00	286.00	56.00	72.00	72.00
500,000.00	549,999.00	305.00	62.00	80.00	80.00
550,000.00	599,999.00	319.00	69.00	88.00	88.00
600,000.00	649,999.00	336.00	74.00	96.00	96.00
650,000.00	699,999.00	352.00	79.00	100.00	100.00
700,000.00	749,999.00	368.00	83.00	112.00	112.00
750,000.00	799,999.00	383.00	87.00	120.00	120.00
800,000.00	849,999.00	399.00	92.00	128.00	128.00
850,000.00	899,999.00	415.00	101.00	137.00	137.00
900,000.00	949,999.00	433.00	105.00	144.00	144.00
950,000.00	999,999.00	447.00	111.00	151.00	151.00
1,000,000.00	1,249,999.00	463.00	117.00	159.00	159.00
1,250,000.00	1,499,999.00	480.00	120.00	176.00	176.00
1,500,000.00	1,749,999.00	494.00	125.00	192.00	192.00
1,750,000.00	1,999,999.00	510.00	133.00	208.00	208.00
2,000,000.00	2,249,999.00	527.00	138.00	224.00	224.00
2,250,000.00	2,499,999.00	542.00	142.00	239.00	239.00
2,500,000.00	2,749,999.00	559.00	147.00	256.00	256.00
2,750,000.00	2,999,999.00	575.00	151.00	271.00	271.00
3,000,000.00	3,499,999.00	591.00	159.00	287.00	287.00
3,500,000.00	3,999,999.00	607.00	176.00	305.00	305.00
4,000,000.00	4,499,999.00	623.00	192.00	319.00	319.00
4,500,000.00	4,999,999.00	638.00	208.00	336.00	336.00
5,000,000.00	5,499,999.00	654.00	224.00	352.00	352.00



CITY OF WILLITS  
RATES AND FEES SCHEDULE  
FISCAL YEAR 2017/18

Attachment "A"

**GENERAL FUND**

**CITY ADMINISTRATION**

**QUARTERLY BUSINESS LICENSE FEES (CONTINUED)**

GROSS RECEIPTS		RENTALS		
		RETAIL SALES		
		PROF. SERVICES	MANUFACTURES	CONTRACTORS
AT LEAST	NOT MORE THAN	REAL ESTATE	WHOLESALERS	SUBCONTRACTORS
\$ 5,500,000.00	\$ 5,999,999.00	\$ 670.00	\$ 239.00	\$ 359.00
6,000,000.00	6,499,999.00	687.00	256.00	383.00
6,500,000.00	6,999,999.00	704.00	271.00	402.00
7,000,000.00	7,499,999.00	719.00	287.00	415.00
7,500,000.00	7,999,999.00	734.00	305.00	436.00
8,000,000.00	8,499,999.00	749.00	319.00	447.00
8,500,000.00	8,999,999.00	767.00	336.00	463.00
9,000,000.00	9,499,999.00	781.00	352.00	480.00
9,500,000.00	9,999,999.00	797.00	359.00	480.00
10,000,000.00	above	797.00	383.00	480.00

Card Rooms	Based on Gross Receipts Above
Card Dealers	Based on Gross Receipts Above
Amusement Devices, Exhibitions	Based on Gross Receipts Above
Video, Mechanical Amusement, Sound Machines	Based on Gross Receipts Above
Skill Games, Pool Tables (Distributor & Business)	Based on Gross Receipts Above
Flea Market	Based on Gross Receipts Above

**BUSINESS LICENSE FEES - FLAT RATE**

Auctioneer/per day	100.00
Peddler/per day	100.00
Handbill Distributor	50.00
Solicitor	100.00
Christmas Tree Lots	50.00
Other Business not otherwise specified/per quarter	15.00
Bingo initial application fee	50.00
Plus 1% of monthly gross receipts over \$5,000 derived from Bingo games, paid monthly	
Duplicate License	20.00
Late Charge/per month after 30 days	10%
Application Processing Fee	20.00
State Disability Access & Education Fee - per application	1.00
Reinstatement of Business License Revoked	25.00

**TOBACCO LICENSE FEES**

Application Processing Fee	75.00
Annual Fee, First Year	75.00
Annual Renewal Fee	75.00