



111 E. COMMERCIAL STREET
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WILLITS CITY COUNCIL AGENDA

AUGUST 9, 2017 ♦ 6:30 P.M. ♦ COUNCIL CHAMBERS

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC COMMUNICATIONS**
Council welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.
3. **PUBLIC MATTERS**
 - a. ***PUBLIC HEARING CONTINUED FROM THE JULY 26th CITY COUNCIL MEETING:***
Discussion and Possible Adoption of Proposed Proposition 218 Water and Wastewater Rate Increases, Effective September 1, 2017
4. **CONSENT CALENDAR**
Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.
The following items are recommended for approval or denial, as follows:
 - a. City Council Minutes:
 - July 26, 2017
 - b. Disbursements Journal(s):
 - Warrant Nos. 30699-30701, Totaling \$2,844.93
 - Warrant Nos. 30702-30770, Totaling \$665,592.89
 - c. Approve Contract with LACO Associates for Watershed Road Landslide Repair, with Project Cost 94% Reimbursable through State and Federal Emergency Assistance Funds
 - d. Adopt Resolution Awarding Contract to Steve Taylor Excavation for the Construction of the Holly Street Sewer Main Replacement Project (Project No. 2017-01), in an Amount Not to Exceed \$150,485, and Authorize the City Manager to Execute Contract and Approve Construction Change Orders up to a Cumulative Total of 10% of Total Contract Amount
 - e. Approve Contract with LACO Associates to Provide Hydrogeology Services for a Test Well, in an Amount Not to Exceed \$30,000
5. **INFORMATIONAL REPORTS**
Matters that do not require action by the City Council but are of public interest.
 - a. Building Inspection Activity Report(s) – July 2017
 - b. Business License Activity Report(s) – July 2017
6. **RIGHT TO APPEAL**
Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.
7. **COMMISSIONS, AGENCIES AND AUTHORITIES**
The Willits City Council meets concurrently as the City of Willits Planning Commission and City of Willits Successor Agency.

8. CITY MANAGER REPORTS AND RECOMMENDATIONS

- a. Discussion and Possible Approval of a New Job Classification for Community Development Specialist to Provide Essential Support for the City's Economic Development Activities, Including a Comprehensive Grants Program (*staff report will be available by Monday, August 7th*)
- b. Verbal Reports – No Action

9. DEPARTMENT RECOMMENDATIONS

- a. Administration (*City Clerk, Finance, Human Resources, Legal*)
- b. Public Safety
- c. Community Development (*including Planning, Building, and Code Enforcement*)
- d. Public Works & Engineering (*including Water and Wastewater Systems*)
 - 1) Discussion and Possible Approval of Full Time Production of the Elias Replacement Well to Supplement the City's Surface Water Supply

10. CITY COUNCIL AND COMMITTEE REPORTS

- a. League of California Cities (LCC)
- b. Mendocino Council of Governments (MCOG)
- c. Economic Development & Financing Corporation (EDFC)
- d. Mendocino Solid Waste Management Authority (MSWMA)
- e. Mendocino Transit Authority (MTA)
- f. Local Agency Formation Commission (LAFCO)
- g. Finance Committee
- h. Water & Wastewater Systems Committee
- i. Revit-ED Committee
- j. Ad Hoc Committees:
 - Caltrans
 - Cannabis
 - JPA Feasibility Study for WWTP
- k. Other Committee Reports:
 - Museum Advisory Board

11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS

12. ENACTMENT OF ORDINANCES

13. GOOD & WELFARE

14. CLOSED SESSION NOTICE

15. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.

*Dated this 3rd day of August, 2017.
Cathy Moorhead, City Clerk*

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Cathy Moorhead at (707) 459-7121 or Fax (707) 459-1562. Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.

ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES

Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk's office at 111 E. Commercial Street, Willits, during normal business hours.