



111 E. COMMERCIAL STREET
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WILLITS CITY COUNCIL AGENDA

SEPTEMBER 13, 2017 ♦ 6:30 P.M. ♦ COUNCIL CHAMBERS

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call

2. **PUBLIC COMMUNICATIONS**

Council welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.

3. **PUBLIC MATTERS**

4. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.

The following items are recommended for approval or denial, as follows:

- a. City Council Minutes:
 - August 23, 2017
 - August 30, 2017 – Special Meeting
- b. Disbursements Journal(s):
 - Warrant Nos. 30849-30855, Totaling \$6,575.84
 - Warrant Nos. 30856-30930, Totaling \$181,236.39
- c. Adopt Resolution Appointing the City Manager as Director and the Mayor as Alternate Director to the Redwood Empire Municipal Insurance Fund (REMIF) Board of Directors

5. **INFORMATIONAL REPORTS**

Matters that do not require action by the City Council but are of public interest.

- a. Building Inspection Activity Report(s) – August 2017

6. **RIGHT TO APPEAL**

Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.

7. **COMMISSIONS, AGENCIES AND AUTHORITIES**

The Willits City Council meets concurrently as the City of Willits Planning Commission and City of Willits Successor Agency.

8. **CITY MANAGER REPORTS AND RECOMMENDATIONS**

- a. Discussion and Possible Approval of Professional Services Contract with Regional Government Services (RGS) for Interim Finance Management, in an Amount Not to Exceed \$45,000, for an Approximately Four-Month Term
- b. Verbal Reports – No Action

9. **DEPARTMENT RECOMMENDATIONS**

- a. Administration (*City Clerk, Finance, Human Resources, Legal*)
 - 1) Discussion and Possible Approval of New Job Classification for Dispatch Center Supervisor, Effective the Current Pay Period
- b. Public Safety

9. **DEPARTMENT RECOMMENDATIONS – CONTINUED**

- c. Community Development (*including Planning, Building, and Code Enforcement*)
- d. Public Works & Engineering (*including Water and Wastewater Systems*)

10. **CITY COUNCIL AND COMMITTEE REPORTS**

- a. League of California Cities (LCC)
- b. Mendocino Council of Governments (MCOG)
- c. Economic Development & Financing Corporation (EDFC)
- d. Mendocino Solid Waste Management Authority (MSWMA)
- e. Mendocino Transit Authority (MTA)
- f. Local Agency Formation Commission (LAFCO)
- g. Finance Committee
- h. Water & Wastewater Systems Committee
- i. Revit-ED Committee
- j. Ad Hoc Committees:
 - Caltrans
 - Cannabis
 - JPA Feasibility Study for WWTP
- k. Other Committee Reports:
 - Museum Advisory Board

11. **COUNCIL MEMBER REPORTS AND RECOMMENDATIONS**

12. **ENACTMENT OF ORDINANCES**

- a. Discussion and Possible Action to Adopt a Negative Declaration and Introduce, Reading the Title of, and Waiving Further Reading of Proposed Ordinance Repealing Chapter 9.20 of the Willits Municipal Code Entitled Medical Marijuana Dispensaries, Repealing Chapter 17.86 Entitled Marijuana Cultivation, Modifying Chapters 17.06, 17.24, 17.26, 17.28, and 17.29, and Adding Chapter 17.85 Entitled Medical Cannabis Activities Relating to the Cultivation, Processing, Distribution, Testing, Research, Transportation, Dispensing and Manufacturing of Medical Cannabis

13. **GOOD & WELFARE**

14. **CLOSED SESSION NOTICE**

- a. Conference with Legal Counsel Pursuant to Government Code §54956.9b – Anticipated Litigation
- b. Pursuant to Government Code §54957 – Recruitment and Potential Public Employee Appointment: City Manager

15. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 8th day of September, 2017.

Cathy Moorhead, City Clerk

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Cathy Moorhead at (707) 459-7121 or Fax (707) 459-1562. Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.

ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES

Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk's office at 111 E. Commercial Street, Willits, during normal business hours.