



111 E. COMMERCIAL STREET
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**WILLITS CITY COUNCIL
AGENDA
OCTOBER 11, 2017 ♦ 6:30 P.M. ♦ COUNCIL CHAMBERS**

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC COMMUNICATIONS**
Council welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.
3. **PUBLIC MATTERS**
 - a. Discussion and Possible Approval of At-Will Employment Agreement with Robert Perrault for Interim City Manager Services, at an Hourly Rate of \$52.88, and Authorize Mayor to Execute Same
4. **CONSENT CALENDAR**
Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.
The following items are recommended for approval or denial, as follows:
 - a. City Council Minutes:
 - September 27, 2017
 - October 4, 2017 – Special Meeting
 - b. Disbursements Journal(s):
 - Warrant Nos. 30985-30993, Totaling \$67,247.75
 - Warrant Nos. 30994-31047, Totaling \$108,337.40
 - c. Approval of LED Lighting Retrofit Project for City-owned Facilities
 - d. Resolution Authorizing Change of Authorized Signatures for the City of Willits Checking Account Held at Savings Bank of Mendocino County
 - e. Resolution Authorizing Certain City Staff to Transfer Funds Between the Local Agency Investment Fund and Savings Bank of Mendocino County
5. **INFORMATIONAL REPORTS**
Matters that do not require action by the City Council but are of public interest.
 - a. Building Inspection Activity Report(s) – September 2017
 - b. Business License Activity Report(s) – September 2017
6. **RIGHT TO APPEAL**
Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.
7. **COMMISSIONS, AGENCIES AND AUTHORITIES**
The Willits City Council meets concurrently as the City of Willits Planning Commission and City of Willits Successor Agency.
8. **CITY MANAGER REPORTS AND RECOMMENDATIONS**
 - a. Discussion and Possible Approval of Amendment to Lease Agreement with Willits Frontier Days, Inc.
 - b. Discussion and Direction Regarding Formation of an Ad Hoc Committee to Develop a Joint Powers Agreement with Little Lake Fire District
 - c. Verbal Reports – No Action

9. DEPARTMENT RECOMMENDATIONS

- a. Administration (*City Clerk, Finance, Human Resources, Legal*)
- b. Public Safety
- c. Community Development (*including Planning, Building, and Code Enforcement*)
- d. Public Works & Engineering (*including Water and Wastewater Systems*)
 - (1) Discussion and Possible Adoption of Resolution Establishing the City's Project List for the Road Repair Accountability Act of 2017 (SB1) Funding Requirements and Adopting Budget Amendment Reflecting Project List, Anticipated Receipt of Grant Funds, and City's Matching Contribution

10. CITY COUNCIL AND COMMITTEE REPORTS

- a. League of California Cities (LCC)
- b. Mendocino Council of Governments (MCOG)
- c. Economic Development & Financing Corporation (EDFC)
- d. Mendocino Solid Waste Management Authority (MSWMA)
- e. Mendocino Transit Authority (MTA)
- f. Local Agency Formation Commission (LAFCO)
- g. Finance Committee
- h. Water & Wastewater Systems Committee
- i. Revit-ED Committee
- j. Ad Hoc Committees:
 - Caltrans
 - Cannabis
 - JPA Feasibility Study for WWTP
- k. Other Committee Reports:
 - Museum Advisory Board
 - Visit Willits Tourism Board

11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS

12. ENACTMENT OF ORDINANCES

13. GOOD & WELFARE

14. CLOSED SESSION NOTICE

15. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.

*Dated this 6th day of October, 2017.
Cathy Moorhead, City Clerk*

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Cathy Moorhead at (707) 459-7121 or Fax (707) 459-1562. Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.

ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES

Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk's office at 111 E. Commercial Street, Willits, during normal business hours.