



111 E. COMMERCIAL STREET  
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**WILLITS CITY COUNCIL  
AGENDA  
FEBRUARY 14, 2018 ♦ 6:30 P.M. ♦ COUNCIL CHAMBERS**

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call

2. **PUBLIC COMMUNICATIONS**

*Council welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.*

3. **PUBLIC MATTERS**

4. **CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.*

*The following items are recommended for approval or denial, as follows:*

- a. City Council Minutes:
  - January 24, 2018
- b. Disbursements Journal(s):
  - Warrant Nos. 31573-31581, Totaling \$57,104.84
  - Warrant Nos. 31582-31653, Totaling \$190,716.09
- c. Resolution Authorizing Code Enforcement Officer to File a Lien on Property Located at 1253 Magnolia Avenue (APN 006-252-07) to Collect \$8,525 in Administrative Fines for Violation of Section 17.86 of the Willits Municipal Code

5. **INFORMATIONAL REPORTS**

*Matters that do not require action by the City Council but are of public interest.*

- a. Building Inspection Activity Report(s) – January 2018
- b. Business License Activity Report(s) – January 2018

6. **RIGHT TO APPEAL**

*Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.*

7. **COMMISSIONS, AGENCIES AND AUTHORITIES**

*The Willits City Council meets concurrently as the City of Willits Planning Commission and City of Willits Successor Agency.*

8. **CITY MANAGER REPORTS AND RECOMMENDATIONS**

- a. Verbal Reports – No Action

9. **DEPARTMENT RECOMMENDATIONS**

- a. Administration (City Clerk, Finance, Human Resources, Legal)
- b. Public Safety

- c. Community Development (*including Planning, Building, and Code Enforcement*)
- d. Public Works & Engineering (*including Water and Wastewater Systems*)
  - 1) Discussion and Possible Action Approving Plans and Specifications for the City of Willits Pavement Preservation Project, Project No. 2018-01, and Authorizing Advertisement for Bids

**10. CITY COUNCIL AND COMMITTEE REPORTS**

- a. League of California Cities (LCC)
- b. Mendocino Council of Governments (MCOG)
- c. Economic Development & Financing Corporation (EDFC)
- d. Mendocino Solid Waste Management Authority (MSWMA)
- e. Mendocino Transit Authority (MTA)
- f. Local Agency Formation Commission (LAFCO)
- g. Finance Committee
- h. Water & Wastewater Systems Committee
- i. Revit-ED Committee
- j. Ad Hoc Committees:
  - Caltrans
  - JPA Feasibility Study for WWTP
  - Little Lake Fire District JPA
- k. Other Community Boards and Committee Reports: (*Boards and committees that may be of interest to the City Council*)
  - Museum Advisory Board
  - Visit Willits Tourism Board

**11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS**

**12. ENACTMENT OF ORDINANCES**

- a. Review and Possible Action to Approve Introduction of an Amendment to the Willits Municipal Code Chapter Entitled "SEWER"

**13. GOOD & WELFARE**

**14. CLOSED SESSION NOTICE**

**15. ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.*

*Dated this 9<sup>th</sup> day of February, 2018.  
Cathy Moorhead, City Clerk*

**AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

*The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Cathy Moorhead at (707) 459-7121 or Fax (707) 459-1562. Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.*

**ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES**

*Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk's office at 111 E. Commercial Street, Willits, during normal business hours.*