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**WILLITS CITY COUNCIL  
AGENDA  
APRIL 11, 2018 ♦ 6:30 P.M. ♦ COUNCIL CHAMBERS**

**1. OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call

**2. PUBLIC COMMUNICATIONS**

*Council welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.*

**3. PUBLIC MATTERS**

a. Presentation on City Assistance to Willits Chamber of Commerce in bringing Marc Wilson of the West Company for a Business Seminar and One On One Assistance to Chamber Members on May 3, 2018

**4. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.*

*The following items are recommended for approval or denial, as follows:*

b. City Council Minutes:

- February 28, 2018
- March 14, 2018
- March 28, 2018

c. Disbursements Journal(s):

- Warrant Nos. 31902-31905, Totaling \$1,498.82
- Warrant Nos. 31906-31945, Totaling \$511,165.05

d. Adopt Resolution Awarding a Professional Services Contract to Primex for the Wastewater Treatment Plant SCADA Upgrade for an Amount Not to Exceed \$56,320, and Authorize the City Manager to Execute Contract Documents and Approve Amendments up to 10% of the Total Contract

e. Adopt Resolution Awarding a Professional Services Contract to LACO Associates for an Amount Not to Exceed \$85,000 to Assist the City with Dam Inundation Mapping and Proposed Resolution for a Budget Amendment for \$85,000 and Authorize the City Manager to Execute Contract Documents and Approve Amendments up to 10% of the Total Contract

**5. INFORMATIONAL REPORTS**

*Matters that do not require action by the City Council but are of public interest.*

- a. Building Inspection Activity Report(s) – March 2018
- b. Business License Activity Report(s) – March 2018

**6. RIGHT TO APPEAL**

*Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.*

**7. COMMISSIONS, AGENCIES AND AUTHORITIES**

*The Willits City Council meets concurrently as the City of Willits Planning Commission and City of Willits Successor Agency.*

**8. CITY MANAGER REPORTS AND RECOMMENDATIONS**

- a. Discussion of Council Goals and Priorities
- b. Verbal Reports – No Action

**9. DEPARTMENT RECOMMENDATIONS**

- a. Administration (*City Clerk, Finance, Human Resources, Legal*)
- b. Public Safety
- c. Community Development (*including Planning, Building, and Code Enforcement*)
- d. Public Works & Engineering (*Including Engineering, Water and Wastewater Systems*)

**10. CITY COUNCIL AND COMMITTEE REPORTS**

- a. League of California Cities
- b. Mendocino Council of Governments (MCOG)
- c. Economic Development and Financing Corporation (EDFC)
- d. Mendocino Solid Waste Management Authority (MSWMA)
- e. Mendocino Transit Authority (MTA)
- f. Local Agency Formation Commission (LAFCO)
- g. Finance Committee
- h. Water & Wastewater Systems Committee
- i. Revit-ED Committee
- j. Ad Hoc Committees
  - Caltrans
  - Little Lake Fire JPA
  - Mobile Home Park
  - JPA Feasibility Study for Wastewater Treatment Facility
- k. Other Community Boards and Committee Reports: (*Boards and Committees that may be of interest to the City Council*)
  - Museum Advisory Board
  - Visit Mendocino Tourism Board

**11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS**

**12. ENACTMENT OF ORDINANCES**

**13. GOOD & WELFARE**

**14. CLOSED SESSION NOTICE**

**15. ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.*

*Dated this 6<sup>th</sup> day of April, 2018.  
Cathy Moorhead, City Clerk*