



111 E. COMMERCIAL STREET
WILLITS, CALIFORNIA 95490
(707) 459-4601 TEL
(707) 459-1562 FAX

**WILLITS CITY COUNCIL
AGENDA
MAY 9, 2018 ♦ 6:30 P.M. ♦ COUNCIL CHAMBERS**

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC COMMUNICATIONS**
Council welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.
3. **PUBLIC MATTERS**
 - a. Presentation By Moss, Levy & Hartzheim Regarding Audited Financial Statements for Fiscal Year Ending June 30, 2017
4. **CONSENT CALENDAR**
Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.

The following items are recommended for approval or denial, as follows:
 - a. City Council Minutes:
 - April 25, 2018
 - b. Disbursements Journal(s):
 - Warrant Nos. 32014-32017, Totaling \$2,280.92
 - Warrant Nos. 32018-32069, Totaling \$375,313.85
 - c. Resolution Awarding a Contract to Vertical Mapping Resources in an Amount Not to Exceed \$28,206 to Assist the City with acquiring the Topographic Data needed for Dam Inundation Mapping and Authorize the City Manager to Execute the Contract and adopt a second Resolution for a Budget Amendment in the amount of \$28,206
5. **INFORMATIONAL REPORTS**
Matters that do not require action by the City Council but are of public interest.
 - a. Building Inspection Activity Report(s) – April 2018
 - b. Business License Activity Report(s) – April 2018
 - c. Alcohol License Application(s) to ABC:
 - Redwood Oil Company-Willits Chevron – 781 So. Main Street
6. **RIGHT TO APPEAL**
Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.
7. **COMMISSIONS, AGENCIES AND AUTHORITIES**
The Willits City Council meets concurrently as the City of Willits Planning Commission and City of Willits Successor Agency.
8. **CITY MANAGER REPORTS AND RECOMMENDATIONS**
 - a. Information Regarding Proposed Potential Psychiatric Facility at the Old Howard Memorial Hospital Site

b. Verbal Reports – No Action

9. DEPARTMENT RECOMMENDATIONS

- a. Administration (*City Clerk, Finance, Human Resources, Legal*)
- b. Public Safety
- c. Community Development (*including Planning, Building, and Code Enforcement*)
- d. Public Works & Engineering (*Including Engineering, Water and Wastewater Systems*)

10. CITY COUNCIL AND COMMITTEE REPORTS

- a. League of California Cities
- b. Mendocino Council of Governments (MCOG)
- c. Economic Development and Financing Corporation (EDFC)
- d. Mendocino Solid Waste Management Authority (MSWMA)
- e. Mendocino Transit Authority (MTA)
- f. Local Agency Formation Commission (LAFCO)
- g. Finance Committee
- h. Water & Wastewater Systems Committee
- i. Revit-ED Committee
- j. Ad Hoc Committees
 - Caltrans
 - Little Lake Fire JPA
 - Mobile Home Parks
 - JPA Feasibility Study for Wastewater Treatment Facility
- k. Other Community Boards and Committee Reports: (*Boards and Committees that may be of interest to the City Council*)
 - Museum Advisory Board
 - Visit Mendocino Tourism Board

11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS

12. ENACTMENT OF ORDINANCES

- a. Discussion and Possible Introduction of Proposed Ordinance Adding Chapter 8.28 to the Willits Municipal Code Entitled Vacant Commercial Property Registration and Property Maintenance Relating to the Required Registration and Maintenance of Vacant Commercial Buildings

13. GOOD & WELFARE

14. CLOSED SESSION NOTICE

- a. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Anticipated Litigation

15. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.

*Dated this 4th day of May, 2018.
Cathy Moorhead, City Clerk*