



111 E. COMMERCIAL STREET  
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## WILLITS CITY COUNCIL AGENDA

MAY 23, 2018 ♦ 6:30 P.M. ♦ COUNCIL CHAMBERS

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call

2. **PUBLIC COMMUNICATIONS**

*Council welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.*

3. **PUBLIC MATTERS**

- a. Discussion and Possible Adoption of a Resolution for Submission of a Voter Measure on the November 6, 2018 Ballot to Approve Cannabis Business Excise Tax
- b. Discussion Regarding the Measure B Citizens Oversight Committee, the Potential Development of the Former Howard Memorial Hospital, and Consideration of Proposed Resolution that asserts the City's Rights and Obligations Relevant to the Proposed Conversion of the Former Howard Memorial Hospital by the County of Mendocino to Operate an Acute Psychiatric Hospital or Psychiatric Health Facility, Request for Notice and Participation in the Evaluation and Approval of Such Use, Request that any Such Use Conform with Applicable Laws and Regulations of the City of Willits, and Request for Production of Public Records

4. **CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.*

*The following items are recommended for approval or denial, as follows:*

- a. City Council Minutes:
  - May 9, 2018
- b. Disbursements Journal(s):
  - Warrant Nos. 32070-32074, Totaling \$2,524.86
  - Warrant Nos. 32075-32152, Totaling \$126,369.36
- c. Resolution allowing Caltrans to work on the Sherwood Road Expansion Project in the evening hours between 9:00 p.m. – 6:00 a.m. for approximately one month
- d. Approve the Purchase of two new Servers, Hardware, Software, Wall-Mount Racks/Cabinets, and Extended Service Agreements necessary to support the Wastewater Treatment Plant (WWTP) SCADA Upgrade in an Amount Not to Exceed \$32,800
- e. Approve a Contract with Cline Investigations, LLC., for Law Enforcement Background Investigations Not To Exceed \$10,000 for a One Year Period

5. **INFORMATIONAL REPORTS**

*Matters that do not require action by the City Council but are of public interest.*

6. **RIGHT TO APPEAL**

*Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.*

**7. COMMISSIONS, AGENCIES AND AUTHORITIES**

*The Willits City Council meets concurrently as the City of Willits Planning Commission and City of Willits Successor Agency.*

**8. CITY MANAGER REPORTS AND RECOMMENDATIONS**

- a. City Manager's Update Regarding Watershed Salvage Operations
- b. City Council Goal Setting Workshop Results
- c. Verbal Reports – No Action

**9. DEPARTMENT RECOMMENDATIONS**

- a. Administration (*City Clerk, Finance, Human Resources, Legal*)
- b. Public Safety
- c. Community Development (*including Planning, Building, and Code Enforcement*)
- d. Public Works & Engineering (*Including Engineering, Water and Wastewater Systems*)

**10. CITY COUNCIL AND COMMITTEE REPORTS**

- a. League of California Cities
- b. Mendocino Council of Governments (MCOG)
- c. Economic Development and Financing Corporation (EDFC)
- d. Mendocino Solid Waste Management Authority (MSWMA)
- e. Mendocino Transit Authority (MTA)
- f. Local Agency Formation Commission (LAFCO)
- g. Finance Committee
- h. Water & Wastewater Systems Committee
- i. Revit-ED Committee
- j. Ad Hoc Committees
  - Caltrans
  - Little Lake Fire JPA
  - Mobile Home Parks
  - JPA Feasibility Study for Wastewater Treatment Facility
- k. Other Community Boards and Committee Reports: (*Boards and Committees that may be of interest to the City Council*)
  - Museum Advisory Board
  - Visit Mendocino Tourism Board

**11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS**

**12. ENACTMENT OF ORDINANCES**

- a. Discussion and Possible Adoption of an Ordinance adding Chapter 8.28 to the Willits Municipal Code Entitled Vacant Commercial Property Registration and Property Maintenance

**13. GOOD & WELFARE**

**14. CLOSED SESSION NOTICE**

**15. ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.*

*Dated this 18<sup>th</sup> day of May, 2018.  
Cathy Moorhead, City Clerk*