



Item No. 5

Meeting Date: July 29, 2020

### AGENDA SUMMARY REPORT

**To:** Honorable Mayor and Council Members

**From:** Stephanie Garrabrant-Sierra, City Manager

**Agenda Title:** CONSIDER RESOLUTION PLACING A CITY OF WILLITS EMERGENCY FUNDING ORDINANCE FOR A THREE-QUARTERS CENT GENERAL TRANSACTIONS AND USE (SALES) TAX MEASURE ON THE NOVEMBER 3, 2020 MUNICIPAL ELECTION TO PREVENT THE ELIMINATION OF POLICE SERVICES; STREET AND SPORTS FIELD MAINTENANCE; CLOSING OF CITY FACILITIES; AND LOSS OF OTHER ESSENTIAL CITY SERVICES; APPROVE BALLOT ARGUMENT IN FAVOR; AND APPROVE LETTER FROM MAYOR TO CITIZENS OF WILLITS

**Type:**  Presentation  Consent  Regular Agenda  Public Hearing  Urgent Time: 20 min

**Summary of Request:** Please see attached staff report, Resolution, Ordinance, Argument in Favor and Letter from Mayor to Citizens of Willits.

The staff report outlines the City's budget issues necessitating this ballot measure, along with the Proposed Resolution placing the Ordinance on the Ballot, along with the actual Ordinance. Also included is the Ballot Language and Ballot Argument For the Measure and a proposed letter from the Mayor alerting residents to the urgent need for this emergency measure. It is proposed that staff and volunteers conduct an informational campaign to residents, which will include community information meetings conducted on-line to inform voters and gather input.

**Recommended Action:** Approve Resolution, ballot argument, and Mayor's letter.

**Alternative(s):** Give additional or alternative direction to staff.

**Fiscal Impact:** Election costs for this measure are anticipated to be approximately \$6,000. Informational outreach should be budgeted at an additional \$8,000.

**Personnel Impact:** None for the presentation of this report.

**Reviewed by:**  City Manager  City Attorney  Finance Director  Human Resources  Risk

**Council Action:**  Approved  Denied  Other: \_\_\_\_\_

**Records:**  Agreement  Resolution # \_\_\_\_\_  Ordinance # \_\_\_\_\_  Other \_\_\_\_\_