



CITY OF WILLITS

CITY HALL – 111 East Commercial Street, (707) 459-4601 • Fax (707) 459-1562
POLICE DEPARTMENT – 125 E. Commercial St., (707) 459-6122 • Fax (707) 459-0405
Willits, CA 95490

HOME OCCUPATION PERMIT

The undersigned applies for a Home Occupation Permit for the following use, said permit to be issued solely on the basis of information contained herein, and, with the knowledge that the falsification of any fact or statement submitted with or within this application shall render this application null and void.

1. Name of applicant: _____
Address of applicant: _____
Phone number: _____
2. Name of property owner: _____
Address of property owner: _____
Phone number: _____
3. Location or street address of the proposed home occupation: _____

4. Present zoning classification: _____
5. Describe in detail the nature of the proposed home occupation. _____

6. Please attach a site plan, which shows the exact location and dimensions of the area within the dwelling to be used as a home occupation.
7. Will there be any employees, besides the property owner or members of his/her immediate family, who will be responsible for the day-to-day operation of the home occupation? Yes _____ No _____
If yes, please explain: _____

8. Will any specialized mechanical or electrical equipment be utilized to conduct the afore-described home occupation?
Yes _____ No _____
If yes, please explain: _____

9. Will any articles or goods produced on the premises be sold upon the premises?
Yes _____ No _____
If yes, please explain: _____

10. Will any outside storage of materials used to conduct the home occupation be required?
Yes _____ No _____
If yes, please explain: _____

11. Will any sign need to be displayed in order to advertise the existence of the home occupation?
Yes _____ No _____
If yes, please explain: _____

12. Will any deliveries or pick-ups be made to the premises?
Yes _____ No _____
If yes, please explain: _____

13. Will any vehicles be stored on the premises? Yes _____ No _____

Applicant's Name: _____ Date _____

Property Owner's Signature: _____ Date _____

Application Fee: \$ _____ Receipt No.: _____ Received By: _____

Date: _____ Reviewed By: _____

Approved: _____ Denied: _____ Home Occupation Permit No.: _____